

WAC 247-02-050 Operations and procedures. (1) Model rules of procedure: Practice and procedure in and before the authority are governed by the model rules of procedure codified in chapter 10-08 WAC, as now or hereafter amended, which rules the authority adopts as its own, subject to any additional rules the authority may add from time to time. The authority reserves the right to make whatever determination is fair and equitable should any question not covered by its rules come before the authority, said determination to be in accordance with the spirit and intent of the law.

(2) Authority meetings: The meetings of the authority shall all be "special meetings" as that designation is applied in chapter 42.30 RCW. They may be called at any time and place by the chair or a majority of the members of the authority. The authority shall provide to the members and the public such notice as may be required by law. An executive session may be called by the chair or by a majority of all members of the authority as permitted by law.

(3) Quorum: Three members shall constitute a quorum, and the act of a majority of the members present at any meeting, if there is a quorum, shall be deemed the act of the authority except as specified hereafter in WAC 247-02-050(7).

(4) Chair's voting rights: The chair shall have the right to vote on all matters before the authority, just as any other authority member.

(5) Minutes of meetings: Minutes shall be kept of the proceedings of the authority.

(6) Rules of order: The authority shall generally follow *Robert's Rules of Order Newly Revised*, in conducting its business meetings.

(7) Form of authority action: The authority may act on the basis of a motion except when authorizing issuance of bonds pursuant to WAC 247-16-070 and when otherwise taking official and formal action with respect to the creation of special funds and the issuance and sale of bonds for a project of a participant, in which case the authority shall act by resolution. Such resolutions shall be adopted upon the affirmative vote of a majority of the members of the authority and shall be signed by a majority of the members of the authority. Motions shall be adopted upon the affirmative vote of a majority of a quorum of members present at any meeting. All bonds shall be executed in the manner provided in RCW 70.37.050.

(8) Public participation is welcomed in the meetings of the authority.

(a) The authority's usual practice shall be to leave time in the agenda of authority meetings for public comment.

(b) The chair of the authority shall recognize anyone in the audience who indicates at the time of the meeting a desire to speak at such meeting, provided that remarks by any individual person are limited to five minutes unless a time extension is granted by the chair.

[Statutory Authority: Chapter 70.37 RCW. WSR 24-11-002, § 247-02-050, filed 5/1/24, effective 6/1/24; WSR 05-11-048, § 247-02-050, filed 5/13/05, effective 5/13/05. Statutory Authority: RCW 70.37.050. WSR 82-19-064 (Order 12), § 247-02-050, filed 9/20/82; WSR 81-24-038 (Order 9, Resolution No. 81-1), § 247-02-050, filed 11/25/81; WSR 79-10-101 (Order 2, Resolution No. 79-3), § 247-02-050, filed 9/26/79.]